

BOARD OF SELECTMEN
MEETING MINUTES
April 23, 2018

PRESENT: SEAN P. MURPHY, CHAIRMAN: CHAD R. BENNETT, SELECTMAN: JOSEPH A GUTHRIE, SELECTMAN: SALLY THERIAULT, ADMINISTRATIVE ASSISTANT TO BOARD OF SELECTMEN

The meeting was opened at 7PM

Guests: Chief Beaudoin, Donna Green, Dennis Green, H. Steadman and M. Trenholm.

Public Announcements

- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

Sunset Lake Association- H. Steadman and M. Trenholm - RE: Gate at beach

H. Stedman announced that the gate is up at the town beach and showed pictures of the gate from different perspectives to the Selectmen. He explained that the gate swings out towards the fence from the road. There is a cord that you can attach to the gate to hold it to the fence so that it doesn't swing back. The gate will be closed May 1st. to October 31st. It will open November 1st and be open for the winter until April 30th with the gate tied open. There is a sign that states to call the town office for any questions along with the note that a launch permit is required for access.

H. Steadman then went on to state that with the project complete, they would like to donate it to the Town of Hampstead. Chairman Murphy asked if this would require a public hearing to accept. Mrs. Theriault responded that she thought anything over \$5,000 would require one and Mrs. Harrington stated she thought it was \$10,000. H. Steadman reported that the cost was under \$10,000 (but no cost was given).

Selectman Guthrie motioned to accept the gift of the gate from the Sunset Lake Association. Selectman Bennett seconded the motion. The motion passed unanimously (3-0).

Department Heads

Police Department- Chief Beaudoin

Chief Beaudoin announced that the PTSA will be holding a "Color Run" on Saturday, May 12th. It is a run that will go from the Middle School down School Street, right on Route 121, right onto Kent Farm Road and then left onto James Drive and then back to school. He stated that there would be no roads closed during the race, but that people should be aware of the traffic and there will be detail officers there. He expected the time frame to be from 10 am to 12:30 pm. Mrs. Harrington reminded Chief Beaudoin that the transfer station is open that day and there may be more traffic on Kent Farm than normal. He also asked the Selectmen for a quick nonpublic to be held at the end of the meeting.

Patriotic Purposes Committee- Col. H. Steadman

Colonel Steadman announced that the Memorial Day service would be held at the bandstand on Monday, May 28th at 10:00 am. If it is raining, the service will be held at the Memorial Gym.

New Business

RFP- Concrete Work at Town Office

There was only one bid received and that was from RHEMA of Plaistow, NH. The work is for the front steps and the handicap ramp. The cost for the front steps was at \$3,300 and the cost for the handicap ramp, as proposed, was at \$11,750. There was an option added to completely replace the ramp and rails at a cost of \$36,000. Total cost would be either \$15,050 or with the option at \$39,300. Selectman Guthrie asked if the recommendation would be from S. Harms or S. Theriault. Chairman Murphy responded that it should be from S. Harms.

Selectman Guthrie motioned to ask for the recommendation from S. Harms. The motion was seconded by Selectman Bennett. The motion passed unanimously (3-0).

Old Business

Assessed Values on Manufacturing Homes on rented property

At the previous meeting the vote on whether or not to pay Municipal Resources to do a study on the valuations of manufactured homes on rented property was tabled until there was a full board. Selectman Bennett asked what the benefit to the Town was. It was noted that there is no additional revenue, just a reallocation of the tax basis. Both Selectman Guthrie and Chairman Murphy felt that with no additional revenue coming to the town to offset the cost of the study, it would be more feasible to wait until the revaluation scheduled for 2019. Mrs. Theriault showed that the trend of the manufactured houses are selling for significantly more than their assessed value in the past month.

Chairman Murphy motioned to leave the assessments as they are currently and do no study in 2018. Selectman Bennett seconded the motion. Selectman Guthrie noted that whereas he lives in a manufactured home, he felt that he should abstain from voting.

The motion passed with two in favor (SM/CB) and one abstained (JG)

Liaison Reports

Chairman Murphy- Nothing to report

Selectman Guthrie- As liaison to the Library Trustees, he noted the concern regarding the road at the library. It is a public street from Stage Road to just behind the library and this section is not in the best shape. The road is fine from the back of the library to the end of the businesses. He stated that the town portion of Mary E. Clark Drive has not been maintained as well as it could be and wanted to see if it was possible to have it done this year, and if not to get it on the schedule for next year. Selectman Bennett stated that the list for this year is already long, but that he would drive the road and look at it. Chairman Murphy suggested that maybe in the fall they could look at doing it based on what was left in the budget. All together it is estimated to be about 1/8 of a mile long according to Selectman Guthrie.

Selectman Bennett- Nothing to report

AA Report:

Boat Launch Applications and Seasonal Dock Permits

Over the last couple of weeks Mrs. Theriault reported that she has been accepting applications for boat launch stickers and seasonal dock permits. Depending upon the volume of activity, she may ask the Board of Selectmen to implement a fee next year for the boat launch applications and increase the seasonal dock permits. The dock permits cost \$20 and

have been this amount for many years. Currently there have been 14 Boat permits issued. She suggested that this item be placed on the activity log.

Human Resource Certification

The certification classes Mrs. Theriault has been attending have been going well. She reported that she will be required to complete a capstone project by December of 2018. She reminded the Selectmen that her capstone project for her Public Manager certification was to determine the best possible use for the old police station property. As the class moves along, she will let the Selectmen know what her capstone project will be.

Stormwater Management Reporting

The MS4 notice of intent is due to be sent to the EPA and DES on May 1st. Last year's permit has been sent to the stakeholders for their input. Mrs. Theriault will get the updated information from the departments and fill out her portion of the MS4 and then sends it along to the appropriate governmental agencies.

BlueSky Towers Buyout Program

Correspondence was received from Blue Sky Towers asking the Town if they want Blue Sky Towers to buyout the lease agreement that we have with them. This would be an upfront lump sum payout in exchange for the ground lease. She asked the Selectmen if they were interested and if so she could contact the company to find out more information. Right now the Town earns \$15,000 a year for the lease. Selectman Guthrie asked what the value is now. Mrs. Theriault responded that the lease was for 25-30 years and they are currently 'at \$1250 with one carrier. There is room for a total of four carriers on the tower and that potential income would need to be calculated. Chairman Murphy said he was willing to hear what they would offer as long as there was no commitment. The Selectmen agreed to hear what they had to offer.

Meeting Minutes

The meeting minutes of March 26, 2018, have been signed by the Board

A motion was made by Selectman Bennett to approve the minutes of March, 26, 2018, as edited. Selectman Guthrie seconded the motion and the motion passed unanimously (3-0).

Activity Log

The Activity log was reviewed and Mrs. Theriault noted that she added Mary E. Clark Drive paving to the log. Chairman Murphy asked if the subcommittee discussing the seniors would be coming back to the Selectmen with a report. Selectman Guthrie responded that they have been meeting monthly and are still in fact finding mode. He hopes that after the May meeting they may have something to report. Selectman Guthrie did report that on behalf of the subcommittee, he reached out to the owner of the old bank on Danville Road for the possibility of a senior center. He stated that the owner would be looking for a long term lease and about \$25,000-\$30,000 per year for rent. He also noted at this time that the Recreation Commission is looking at having a picnic in the summer and changing the annual Senior Dinner. They are all looking to see what the needs and wants are of the senior population and what fits in with the community. They did discover that a lot more is done than originally thought but it is fragmented.

Selectman Guthrie asked the other members what they would like to do about the meeting scheduled for Memorial Day.

A motion was made by Chairman Murphy to cancel the May 28th meeting. Selectman Guthrie seconded the motion. If something comes up, the Chair would call a meeting at another time. The motion passed 3-0.

Re- Appointments/Appointments

Call for candidates:

- Ordway Park, full members and alternates – monthly meeting
- Recreation Commission, alternate member – monthly meetings
- Trustees of the Trust Funds, alternate members – meetings as needed

Appointments- 2018

There was a letter from the Planning Board asking that Susan Hastings be reappointed to the Rockingham Planning Commission as a Commissioner for a new four year term.

Selectman Guthrie motioned to appoint Susan Hastings to the RPC with a term to expire in 2022. The motion was seconded by Selectman Bennett. The motion passed 3-0. Selectman Guthrie reported that Mrs. Hastings met with the Planning Board and will be bringing information to the Planning Board on a quarterly basis.

The following volunteers have agreed to be appointed to the Joint Loss Management Committee:

Chris Dane (2019), Kate Thomas (2020), Michael Carrier(2020) and Debbie Soucy (2020).

Selectman Guthrie motioned to appoint Kate Thomas, Michael Carrier and Debbie Soucy to the Joint Loss Management Committee with terms to expire in 2020.

Selectman Bennett seconded the motion. The motion passed 3-0.

Selectman Guthrie made a motion to appoint Chris Dane to the Joint Loss Management Committee with a term to expire in 2019. The motion was seconded by Selectman Bennett and passed 3-0.

Correspondence

There was none

Visitors Comments

Chief Beaudoin quickly asked the Selectmen if they signed the Permit to Sell Firearms that was dropped off. The license was signed by the Selectmen.

Donna Green introduced herself as the liaison from the Budget Committee to the Selectmen/Finance and Planning.

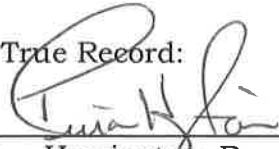
Selectman Guthrie motioned to enter into nonpublic session under RSA 91A:3 II (a) employee matters at 7:30 pm. Selectman Bennett seconded the motion. The motion passed with a roll call vote: Selectman Guthrie, yes: Selectman Bennett, yes: Chairman Murphy, yes.

Chief Beaudoin was present and he left at 7:56 pm.


Selectman Guthrie motioned to come out of nonpublic session under RSA 91A 3: II (a) employee matters at 8:00 pm. The motion was seconded by Chairman Murphy. The motion passed 3-0.

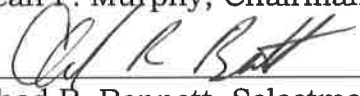
Chairman Murphy motioned to seal the minutes of the nonpublic session. The motion was seconded by Selectman Guthrie. The motion passed 3-0.

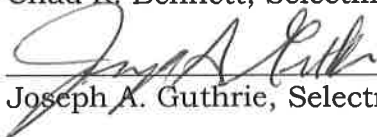
Selectman Guthrie motioned to adjourn the meeting at 8:00pm. Selectman Bennett seconded the motion. The motion passed 3-0.

A True Record:


Tina Harrington, Recording Secretary

Approved By:


Sean P. Murphy, Chairman


Chad R. Bennett, Selectman


Joseph A. Guthrie, Selectman